



# Worthing Cricket Club

## Annual General Meeting

**Date: 7:00pm, 17<sup>th</sup> January 2022**

**Location: ZOOM call**

## Minutes

### Attendees – Zoom Meeting

Simon Rusbridge (Chair)	Tim Dunn	Michael Cane	Debs Kaye
Tom Simpson	Glenn Harris	Harry Dunn	Julian Simpson
Adam Bastable	Terry Burstow	Hannah Dunn	Tim Hicks
Iain Watkins	Stella Harris	Jez Box	Mark Wheeler
John Kaye	Richard Good	Vanessa Good	Patrick Morgan
Luke Fuller			

#### 1. Welcome – Simon

Simon opened the meeting at 19:05 and welcomed everyone to the AGM. Simon made a few brief comments about how great it had been to have so much cricket last year, thanked everybody for all of their highly dedicated efforts that made this happen, and highlighted the real positive of finally having the new lease signed to secure the club's future at The Manor Ground meaning that we can now press ahead with improving the club's facilities. The committee have started by replacing the kitchen, applying to install a de-fib, are in the process of buying a new roller-net and have started the process to add an Astro pitch to the East square to increase our training capacity. Further changes are also in the pipeline.

#### 2. Apologies For Absence – Tim H.

Yolanda Hinton, Andy Lutwyche.

#### 3. Minutes of 2021 AGM – Attached – Simon

No queries were raised and these were unanimously approved.

#### 4. Secretary's Report – Attached - Tim H.

Tim H. summarised the Secretary's report that had been sent out with the invites to the AGM – see Appendix 1 below.

## 5. Treasurers Report – Profit and Loss/Balance Sheet attached - Hannah

Hannah - Terry Burstow has audited the accounts. The club is in a strong financial position but we did make a loss last year. This was partly due to paying for clubhouse improvements e.g. the new kitchen, partly due to subsidising the new playing shirts and substantially due to reduced bar activity because of COVID.

No one had any further questions about the accounts.

Simon thanked Stella for funding the new accounting software which had been an extremely positive development for the club and Hannah thanked her for all of her support.

## 6. Nominations for Committee Roles – Simon

The following have been nominated for Committee roles:

Position	Nominee
Chairman	Simon Rusbridge
Hon. Treasurer	Hannah Dunn
Hon. Assistant Treasurer	Andy Lutwyche
Hon. Secretary	Tim Hicks
Head of Senior Cricket	Glenn Harris
Head of Elite Cricket	Darryl Rebbetts
Club Development Officer	Michael Cane
Welfare Officer	Iain Watkins
Head of Junior Cricket	John Kaye
Junior Co-ordinator	Mark Wheeler
Sponsorship & Fundraising Secretary	Debs Kaye
Compliance Officer	Yolanda Hinton
Membership Secretary	Adam Bastable
Media Officer	AJ Wood

Simon talked through Yolanda's change of role from Deputy Welfare Officer to the club's new Compliance Officer meaning that she will now be responsible for the new De-fib installation and training, Fire safety and any other Health and Safety compliance issues for the club. Simon then asked if anyone had any issues or questions about the new committee.

Hannah asked who would be heading Social.

JK – I used to but it was never a club officer and it is quite a lot of work so we'll need to discuss this at committee.

Hannah – Social is critical to the club's future sustainability.

SR - ACTION – This will need to be a key agenda item for our next committee meeting firstly, to address and then to agree a provisional timetable of events.

AB – Are volunteers for the bar involved in the committee?

SR – There's no need to add them to the committee but it will be very important to make sure that they are checked, fully trained and aware of all of their responsibilities.

The new committee was unanimously approved.

SR - With Adrian Swift now leaving us – see Secretary's Report – this leaves his administration role vacant. Tim H. and myself will be taking it on for now but please spread the word to see if anyone is interested in helping out with it or taking it on.

#### 7. Cricket Committee Update – Glenn

The captains for the coming season are proposed as follows:

Team	Captain	Vice-Captain
1 <sup>st</sup> XI	Harry Dunn	Darryl Rebbetts
2 <sup>nd</sup> XI	Glenn Harris	tbc
3 <sup>rd</sup> XI	Iain Watkins	tbc
4 <sup>th</sup> XI	Tim Hicks	Simon Rusbridge

The selection process will remain as last year with conferring to take place with the Junior section as agreed at a meeting in December.

1st XI to be selected by Monday evening each week.

2nd, 3rd and 4th XIs to discuss Tuesday evenings (at the latest) with the aspiration to have teams out Wednesday each week.

#### Training Nights

Monday – Juniors; Tuesday - 3rd XI and 4th XI; Wednesday 1st XI and 2nd XI; Thursday - Development Squad; Friday – 1st XI Sharpening Session

Ten development Sunday games have already been set-up for next year.

#### 8. Subscription rates – Simon

Full Senior Playing Member	£80
Senior Intermediate (playing up to 5 games)	£40
Junior	£80
Family (multiple siblings)	£130
Student	£30
Family Social	£15
Social	£10

Simon talked through the new rates and asked if anyone had any objections or comments to make.

JK - The debate around these proposed rate increases was about protecting and maintaining our current reserves as our fixed costs are rising sharply.

SR – We also wanted to reflect and make sure that we were in line with other clubs and weren't selling ourselves short.

Stella – It's also very important to maximise the revenue we raise from the bar to subsidise the cost of the memberships/subscriptions.

SR – I absolutely agree about the importance of maximising our bar revenues.

DK – There's also a Family Social membership rate of £15 (added above).

These membership rate changes were unanimously agreed.

#### 9. Proposed changes to the club's constitution – Simon/Tim H.

See Appendix 2 below which contains all of these proposed changes. Simon talked through these and the reasons for them.

Hannah – The main change - the reserves policy - is to support future funding applications as it was requested for a previous application. 2 years of reserves would be great but if we drop below 18 months we will need to discuss this at full committee. Hannah has also agreed to arrange for a secondary bank (savings type) account to be opened where the 2 year reserves will be held.

The reserves policy was unanimously approved.

Hannah – The changes to the cheque policy were to avoid the situation that we recently had where we needed all 16 committee members to sign the new lease before we could proceed with it.

The new cheques policy was unanimously approved.

SR – The next change was to enable us to move future AGMs to before Christmas to make planning for the next season easier and less time-pressured.

Stella – You can't approve an interim statement. You could change the year end to say October and then approve the accounts in November. If you don't you can't approve the accounts until the following AGM eleven months after the end of the club's financial year.

Terry – I don't think you need to do anything at all. Hannah reports it anyway. Changing the year end would be awkward.

JK – The rationale for the change was to buy us more time for registration as a lot of things have to be done to get everything ready.

TH – So are we happy to agree to change the wording to 'draft interim statement' and then Hannah can give us a clear view of how the accounts stand before we can officially approve them at the following AGM?

Stella – Yes that's fine.

Hannah - Yes I'm happy with that.

The Financial Account section changes were then unanimously approved.

#### 10. AOB – Tim H.

SR – Any AOB received?

TH – No nothing received.

#### 11. Close – Simon

SR – Then that's the end of the meeting. Many thanks everyone.

## Appendix One – Secretary’s report



# Worthing Cricket Club

## Secretary’s Report – AGM 17<sup>th</sup> January 2021

After an immensely challenging 2020 for the club it was great to see so much cricket played in 2021, despite the best efforts of the weather. Many thanks for the hard work of all of those who made this possible and especially to Glenn for organising teams and for setting up so much Sunday cricket for everyone. Many thanks also to everyone who organised, ran and monitored our Covid protocols, without which we wouldn’t have been able to play. After last year, it was fantastic to see so much enthusiasm for playing cricket again and the number of Juniors that we had regularly turning up to training and playing matches was just brilliant to see. For a round-up of our Junior and Senior cricket seasons please see our most recent newsletter which is attached and also on the Club’s website.

We are also very pleased that Darryl Rebbetts has agreed to join us from East Grinstead as our new Head of Cricket for next season.

The coronavirus still seriously limited what the club was able to do socially and this has impacted on our turnover. But despite this the club is in a good financial position and with the new lease now signed, and the Club’s future at the Manor secured, we have the opportunity to improve our facilities, develop our cricket and really move the club on. The committee has been very active this year starting with these improvements as well as setting the groundwork for much more in the future. For more details on this please see Simon’s Chairman’s report on the recent newsletter.

We’d also like to take this opportunity to thank Adrian Swift for all of his hard work and service to the club as he is leaving us this year.

Many, many thanks to Simon and everyone on the committee for all of their hard work and we’re looking forward to a successful and enjoyable 2022!

Tim Hicks

Hon. Club Secretary

## **Appendix Two – Proposed changes to the constitution.**

### **Proposed Constitution Changes - AGM**

#### **Club Financial Policy**

##### **Reserves Policy**

In order to preserve the future of the Club, the Club shall retain a target of THE PREVIOUS 2 years value of operating costs in reserve within the CURRENT YEARS accounts. Should these reserves reduce, OR HAVE THE POTENTIAL TO REDUCE, to an 18-month operating cost value, this shall trigger a spending review by the Management Committee

##### **Cheque Policy**

Any cheques drawn against club funds or any financial transaction including the signing of a new lease should hold the signatures of the Treasurer plus one other authorised signatory.

##### **Financial Accounts**

The Treasurer will provide up to date draft interim accounts at the AGM which will then be audited within one month of the financial year end and approved at the next AGM.

##### **Under section 7, Management Committee (second of the alphabetical sections):**

Current wording is:

(g) make grants and loans and give guarantees and provide other benefits

It is proposed to amend to the following

(g) make and accept grants and loans, give guarantees and provide other benefits